

ARC Request Form

Moore's Mill Homeowners Association (MMHOA)

Application for Pre-approval of Exterior Changes and Improvements

Name: _____

Date Submitted: _____

Address: _____

Phone: _____

Email: _____

Estimated Timeframe: Begin by: _____ Completed by: _____

Location of Improvement(s) Relative to Home: Front ___ Side ___ Back ___

Type of Exterior Improvement: *(please check and/or circle as needed):*

- Structural Addition _____
- Fence/Gate/Deck *(provide drawing to illustrate dimensions and location relative to home)* _____
- Porch/Screen/Patio/Pavers _____
- Tree/Shrubbery/Landscape *(type, number, location for removals/installations; reason for tree removals)* _____
- Roof Replacement _____
- Recreation//Play Equip. _____
- In Ground Pool _____
- Other _____

Project Description: _____

Contractor(s): _____

Dimensions: Length: _____ Width _____ Height _____

Materials: Wood ___ Aluminum ___ Wrought Iron ___ Brick ___ Stone ___ Stucco ___

Other: _____

Fence Style: Privacy ___ Picket ___ Shadow Box ___ Other _____

Fence Design: Straight Top ___ Decorative Top ___ Scalloped ___

Color or Stain: *Of Project* _____ *Siding* _____ *Trim* _____

Shutters _____ *Railings* _____ *Door* _____

Request Temporary Placement Of: Dumpster _____ Storage Pod _____ Trailer _____

From (beginning date): _____ to (end date) _____

Attachments:

- Please include a detailed sketch, contractor plans, and/or photos of the improvement/ structure/ fence/ landscape plan /play equipment to illustrate the project's appearance upon completion and the project location relative to the home and lot**

HOMEOWNER'S AFFIDAVIT DISCLAIMER/RELEASE

I have read, understand, and agree to abide by the Covenants and Restrictions of the Association. In return for ARC approval, I agree to be responsible for the following:

- Contractors are licensed and insured
- To comply with all state and local building codes;
- Any encroachment(s); the project will be within my surveyed lot lines
- To comply with the conditions of ARC acceptance (if any);
- To complete the project according to the approved plans. If the modification is not completed as approved, said approval will be revoked and the modification shall be removed by the owner at the owner's expense.
- Any effects that a proposed landscaping installation or construction may have upon drainage. The applicant shall be responsible for any subsequent drainage issues that may arise as a result of the project
- Ensuring that all areas affected by the project construction (i.e. landscaping, irrigation repairs, etc.) are restored to their original condition
- Regular maintenance and repair of additions

I also understand that the ARC does not review and assumes no responsibility for the structural adequacy, capacity or safety features of the proposed construction, alteration or addition, or for performance, workmanship or quality of work of any contractor or of the completed alteration or description.

I agree to abide by the decision of the Architectural Review Board or Board of Directors. If the modification is not completed as approved with the specifications submitted in this application and I refuse to correct or remove the modification, I may be subject to court action by the Association. In such event, I shall be responsible for all reasonable attorney's fees.

Date: _____

Owner Signature: _____

The ARC strives to review requests as quickly as possible, but please allow up to 10 days for ARC review. Once you receive ARC approval you may proceed with scheduling your project.

Please submit ARC request forms via

Email: MMHOA@NorthcuttRealty.com

USPS Mail: 248 S. Gay Street Auburn, AL 36830

Or Fax: 334-826-7741